



BLACK OAK MINE UNIFIED SCHOOL DISTRICT

MEETING OF THE BOARD OF TRUSTEES

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

May 22, 2014

Robert Williams, Ed.D., Superintendent

Board of Trustees

Joe Scroggins
Darcy Knight
Jeff Shurtz
Steve DePue
Jeff Burch

Student Representative to the Board

MacKensie Clark

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
6540 WENTWORTH SPRINGS ROAD
GEORGETOWN, CALIFORNIA**

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE:	May 22, 2014
TIME:	6:00 p.m. (Closed) 7:00 p.m. (Open)
LOCATION:	6540 Wentworth Springs Road Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will ascertain if there is a need for a time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days.

AGENDA

- 1.0 CALL TO ORDER - OPEN SESSION -6:00 P.M.
- 2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA
- 3.0 CLOSED SESSION TOPICS

The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.

 - 3.1 Public Employee Employment – Administrative Employee, Golden Sierra Junior-Senior High School, Assistant Principal (Page 67-68)
 - 3.2 Public Employee Employment – Certificated Teachers (4) (Page 65-66)
 - 3.3 Short-Term Employment, Golden Sierra Junior- Senior High School Coach (Page 63-64)
 - 3.4 Public Employee Performance Evaluation – Superintendent
- 4.0 OPEN SESSION - 7:00 P.M.

The Board of Trustees will reconvene in open session.
- 5.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION
- 6.0 PLEDGE OF ALLEGIANCE
- 7.0 ADOPTION OF THE AGENDA

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

 - 7.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
 - 7.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less

than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or

- 7.3 The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

M _____ S _____ V _____

8.0 BOARD RECOGNITIONS - 7:05 P. M.

8.1 Bus Driver of the Year

EXPLANATION: The Bus Driver of the Year certificate will be presented by Mark Koontz, Director of Maintenance, Facilities, Operations and Transportation.

8.2 Special Education Recognition Award Recipient

EXPLANATION: The Special Education Recognition Award Recipient certificate will be presented by Drew Woodall, Director of Educational Services.

8.3 Certificates of Appreciation

EXPLANATION: A Certificate of Appreciation will be presented by Drew Woodall, Director of Educational Services.

8.4 Student of the Year

EXPLANATION: Student of the Year plaques will be presented to one student from each school site by the site Administrator.

8.5 Retirees

EXPLANATION: Recognition of Certificated and Classified Retirees: Theresa Allen, Marlene Armes, Adela Breaux, Paul Chollet, Mark Hendrix, Kristin Kraus, Judy Smith, Claire Williams, Dub Wood, Laurie Hockenson and Drew Woodall; Classified: Ronnie Ebitson and Gerry Parra.

RECEPTION - IMMEDIATELY FOLLOWING RECOGNITIONS

9.0 COMMUNICATIONS - 7:35 P.M.

9.1 Public Hearing Notice-Black Oak Mine Unified School District-Local Control and Accountability Plan (Page 1)

Public Hearing Notice- American River Charter School-Local Control and Accountability Plan (Page 2)

Public Hearing Notice-Tentative Agreement Between BOMUSD and CSEA for 2013-14 (Page 3)

9.2 Written Communications

9.3 Oral Communications - Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

10.0 STUDENT REPRESENTATIVE TO THE BOARD REPORT - 7:45 P.M.

11.0 B.O.M.T.A. REPORT – 7:50 P.M.

12.0 C.S.E.A. REPORT – 7:55 P.M.

13.0 SUPERINTENDENT’S REPORT – 8:00 P.M.

14.0 INFORMATION & DISCUSSION – 8:10 P.M.

14.1 Black Oak Mine Unified School District-Local Control and Accountability Plan (Draft) Presentation (Page 5)

EXPLANATION: Drew Woodall will present the Local Control and Accountability Plan.

14.2 American River Charter School-Local Control and Accountability Plan (Draft) Presentation (Page 7)

EXPLANATION: Susan Whittington will present the Local Control and Accountability Plan.

14.3 Initial Proposal Black Oak Mine Teachers Association with Black Oak Mine Unified School District (Pages 9-10)

EXPLANATION: As required by Government Code Section 3547 prior to engaging in collective bargaining, initial proposals of both the employee organizations and the District must be made public. As well, it is required that the public have an opportunity to express itself regarding the proposal. The collective bargaining proposal is submitted for information only.

15.0 NEW BUSINESS – 8:25 P. M.

15.1 Board Policy 6163.1 Library Media Centers (Pages 11-17)

EXPLANATION: It is recommended that the Board of Trustees consider approving the revisions made to Board Policy 6163.1 Library Media Centers.

M _____ S _____ V _____

15.2 Board Bylaw 9220 Governing Board Elections (Pages 19-24)

EXPLANATION: It is recommended that the Board of Trustees consider approving the revisions made to Board Bylaw 9220 Governing Board Elections to reflect the new law (AB 241, 2012).

M _____ S _____ V _____

15.3 Declaration of Need for Fully Qualified Educators (Pages 25-28)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt the Declaration of Need for Fully Qualified Educators for the 2014-15 school year.

M _____ S _____ V _____

15.4 Collective Bargaining Agreement between the Black Oak Mine Unified School District and the California School Employees Association, Gold Chain Chapter #660 (Pages 29-39)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Collective Bargaining Agreement between the Black Oak Mine Unified School District and the California School Employees Association, Gold Chain Chapter #660 for the 2013-14 school year.

M _____ S _____ V _____

16.0 CONSENT AGENDA – 8:40 P.M.

M _____ S _____ V _____

16.1 Consultant Service Agreement with Preferred Choice (Pages 41-44)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Consultant Service Agreement with Preferred Choice for the 2014-15 school year.

16.2 Consultant Service Agreement with School Services of California, Inc. (Pages 45-47)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Consultant Service Agreement with School Services of California, Inc.

16.3 Ratification of Representatives to California Interscholastic Federation Sac-Joaquin Section Leagues. (Pages 49-50)

RECOMMENDATION: It is recommended that the Board of Trustees approve the ratification of Kevin Ahern, Rebecca Evers, and Keith Bush as representatives to CIF Sac-Joaquin Section Leagues for the 2014-15 school year.

16.4 Agreement with the Brandman University (Chapman University System) to Accept and Train Student Teachers. (Pages 51-59)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Agreement with the Brandman University (Chapman University System) to Accept and Train Student Teachers.

16.5 Resolution #2014-14, Support of Measure G for Georgetown Library (Pages 61-62)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Board Resolution #2014-14, Support of Measure G for Georgetown Library.

16.6 Short – Term Employment Action (Pages 63-64)

RECOMMENDATION: It is recommended that the Board of Trustees accept the Short-term employment action to employ Jerry Wright, Head Junior Varsity Football Coach for Golden Sierra Junior-Senior High School for the 2014-15 school year.

16.7 Public Employee Employment-Certificated (Page 65-66)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Grant Tonelli, Wendy Appleby, Jennifer Meissner as 1.0 FTE Teachers at Georgetown School and Hawlie Sherman as a 1.0 FTE Special Education Teacher for the 2014-15 school year.

16.8 Public Employee Employment-Administrative (Page 67-68)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Rebecca Evers, Assistant Principal at Golden Sierra Junior-Senior High School.

16.9 Carl Perkins Vocational Education Application For Funding (Pages 69-81)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Carl Perkins Vocational Education application for funding for the 2014-15 school year.

16.10 Single Plan for Student Achievement-ARCS (Page 83)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Single Plan for Student Achievement for the 2013-14 school year for American River Charter School.

16.11 Purchase Orders, Warrants, Bids and Quotes (Page 85)

RECOMMENDATION: It is recommended that 2013-14 fiscal year Batch numbers 4096-4106 dated April 1 to 30, 2014 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, and Batch number 4050 and 4052 dated April 8 and 18, 2014, for the ROP Fund, for a total of \$669,925.55 be approved.

16.12 Minutes (Pages 87-88)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the minutes from the Budget Session Board Meeting on May 1, 2014.

16.13 Gifts (Pages 89-91)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to accept the gifts donated.

16.14 Gifts (Page 93)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to accept the gifts donated to the Rhonda Phillips Scholarship Fund.

16.15 Field Trip (Page 95-96)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the overnight field trip for Golden Sierra Junior-Senior High School.

17.0 REPORTS OF THE BOARD OF TRUSTEES - 9:20 P.M.

18.0 FUTURE MEETINGS

The next regular meeting of the Board is scheduled for Thursday, June 19, 2014 at 7:00 P.M.

19.0 CLOSED SESSION

The Board will continue review of matters specified under agenda item 3.0 as required.

20.0 ADJOURNMENT

ck/board/5-22-14/agenda

PLEASE POST

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

**PUBLIC HEARING
ON
LOCAL CONTROL AND ACCOUNTABILITY PLAN**

May 22, 2014

7:00 P.M.

**DISTRICT OFFICE – BOARD ROOM
6540 WENTWORTH SPRINGS ROAD GEORGETOWN, CA**

PLEASE POST

AMERICAN RIVER CHARTER SCHOOL

**PUBLIC HEARING
ON
LOCAL CONTROL AND ACCOUNTABILITY PLAN**

May 22, 2014

7:00 P.M.

**DISTRICT OFFICE – BOARD ROOM
6540 WENTWORTH SPRINGS ROAD GEORGETOWN, CA**

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

**PUBLIC HEARING
ON**

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
TENTATIVE AGREEMENT WITH
CALIFORNIA SCHOOL EMPLOYEES
ASSOCIATION GOLD CHAIN CHAPTER #660
DISCLOSURE OF COLLECTIVE BARGAINING
AGREEMENT**

**May 22, 2014
7:00 P.M.**

**DISTRICT OFFICE – BOARD ROOM
6540 WENTWORTH SPRINGS ROAD GEORGETOWN, CA**

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.1 Local Control and Accountability Plan-Draft

MEETING DATE: May 22, 2014

FROM: Drew Woodall, Director of Educational Services
Roslynne Manansala-Smith, CFO
Dr. Robert Williams, Superintendent

EXPLANATION: Drew Woodall, Director of Educational Services, will share the Local Control and Accountability Plan-Draft for Black Oak Mine Unified School District.

BACKGROUND: The Local Control and Accountability Plan (LCAP) was established in the Education Code to serve as a blueprint for Districts' actions and expenditures to support student outcomes. Our District first has a public hearing of our draft plan and then presents the plan for adoption by the Board of Trustees in June.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.2 Local Control and Accountability Plan-Draft

MEETING DATE: May 22, 2014

FROM: Susan Whittington, Administrator
Dr. Robert Williams, Superintendent

EXPLANATION: Susan Whittington, will share the Local Control and Accountability Plan-Draft for American River Charter School.

BACKGROUND: The Local Control and Accountability Plan (LCAP) was established in the Education Code to serve as a blueprint for Districts' actions and expenditures to support student outcomes. Our District first has a public hearing of our draft plan and then presents the plan for adoption by the Board of Trustees in June.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.3 Initial Collective Bargaining Proposal of the Black Oak Mine Teachers Association with the Black Oak Mine Unified School District for 2014-15 School Year

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

EXPLANATION: As required by Government Code Section 3547 prior to engaging in collective bargaining, initial proposals of both the employee organizations and the District must be made public. As well, it is required that the public have an opportunity to express itself regarding the proposal. The collective bargaining proposal is submitted for information only.

BACKGROUND: Government Code Section 3547 provides that:

1. All initial proposals must be presented at a public meeting of the school employer and thereafter constitute public record;
2. Meeting and negotiating shall not take place until:
 - (a) a reasonable time has elapsed after submission of the proposal to enable the public to become informed; and,
 - (b) the public has an opportunity to express itself regarding the proposal at a meeting of the public school employer.
3. After the public has had an opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.
4. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours. Moreover, if a vote is taken on such subject by the District, the vote of each voting Board member is also required to be made public within 24 hours.

It should also be noted that before the District may enter into a written agreement with the employee organization, major provisions of the agreement including, but not limited to the cost that would be incurred, must be disclosed at a public meeting. (Legal references: Government Code Sections 3547; 3547.5)

There is no requirement that the Board take action of any sort regarding the district's proposal. It is simply an informational item. At the next regular meeting of the Board, the public will have an opportunity to express itself.

Black Oak Mine Teachers Association

Contract Proposal 2014-2015

The Rodda Act requires a bargaining unit to “sunshine” an initial proposal in appropriate time to allow a District to reach impasse before the end of the fiscal year. In accordance with the Rodda Act, the Black Oak Mine Teachers Association is “Sunshining” their proposal for the 2014-2015 school year.

Article 9 Peer Assistance and Review

- **Professional development days**

Article 12 Duties and Responsibilities

- **Examine equity of prep time for members that teach multiple grade levels or multiple single subject sections.**
- **Revisit calendar for 2015-16.**

Article 15 Compensation

- **A fair and equitable salary increase for all bargaining unit members**
- **Continue to improve health care costs for members**
- **Examine and clarify professional development language**
- **Equitable extra services pay for all head coaches**
- **Evaluate and increase Master’s Stipend**
- **Evaluate and Increase Special Education Stipend**

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.1 Board Policy 6163.1 Library Media Centers

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: The Board of Trustees will consider approving the revisions made to Board Policy 6163.1 Library Media Centers.

BACKGROUND: This policy has been updated to reflect the new Title 5 Regulations (Register 2013, No. 3) which revise the authorized duties of credentialed teacher librarians and add a new special class authorization for departmentalized instruction in information literacy, digital literacy, and digital citizenship. The policy also deletes references to the use of Instructional Materials Funding Realignment Program funds for the purchase of classroom library materials, as that program was repealed by new law (AB 1246, 2012). The policy references a State Board of Education document identifying alignment of library instruction standards with Common Core State Standards and expands material on program evaluation.

LIBRARY MEDIA CENTERS

The Board of Trustees recognizes that school **libraries** support the educational program by providing access to a variety of informational **and supplemental** resources **that can help raise the academic achievement of all students. To the extent that funding is available**, school libraries **shall be stocked** with up-to-date books, reference materials, and electronic resources necessary to promote literacy, support students in achieving academic standards, and prepare students to become lifelong learners.

(cf. 0440 - District Technology Plan)
(cf. 6011 - Academic Standards)
(cf. 6163.4 - Student Use of Technology)
(cf. 7110 - Facilities Master Plan)

School libraries shall be open for use by students and teachers during the school day. (Education Code 18103)

With the approval of the Board, a school library may be open at other hours outside the school day, including evenings and **Saturdays**. Any library open to serve students during evening and Saturday hours shall be under the supervision of a certificated employee who consents to the assignment. (Education Code 18103)

Staffing

To staff school libraries, the Board may **employ** one or more teacher librarians who possess an appropriate credentials issued by the Commission on Teacher Credentialing. (Education Code 18120, 44868; 5 CCR 80024.6, 80053)

(cf. 4112.2 - Certification)
(cf. 4113 - Assignment)

The Superintendent or designee may assign teacher librarians to perform the following duties in accordance with the authorizations of their credential; 5 CCR 80053, 80053.1)

1. **Instruct students in accessing, evaluating, using and integrating information and resources in the library program and/or provide departmentalized instruction in information literacy, digital literacy, and digital citizenship**
2. **Plan and coordinate school library programs with the district's instructional programs through collaboration with teachers**
3. **Select materials for school and district libraries**

LIBRARY MEDIA CENTERS

4. **Develop and deliver staff development programs for school library services**
5. Coordinate or supervise library programs at the **school or** district level
6. Plan and conduct a course of instruction for students who assist in the operation of school libraries
7. Supervise classified personnel assigned school library duties
8. Develop procedures for and management of the school and district libraries

The Board also may appoint classified paraprofessionals to serve as library aides or library technicians. Volunteers may assist with school library services in accordance with law, Board policy, and administrative regulation.

(cf. 1240 - Volunteer Assistance)

(cf. 4222 - Teachers Aides/Paraprofessionals)

District Plan

Whenever a school receives state funding for school and library improvement pursuant to Education Code 41570-41573, the school site council shall develop a single plan for student achievement which incorporates a district wide plan for school libraries. (Education Code 41572)

(cf. 0420 - School Plans/Site Councils)

In developing the district wide plan, the Superintendent or designee is encouraged to consult with teacher librarians, classroom teachers, administrators, parents/guardians, and students as appropriate.

The district wide library plan shall describe the district's vision and goals for district libraries and how funds will be distributed to school sites to support libraries. As appropriate, the plan may also address staffing, facilities, selection and evaluation of materials, prioritization of needs, and other related matters.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The district wide library plan shall be regularly reviewed and updated.

Classroom Libraries for Grades K-4

When state funding is available for classroom library materials in grades K-4, the Superintendent or designee shall develop, for certification by the Board, a district wide

LIBRARY MEDIA CENTERS (continued)

classroom library plan for grades K-4. The plan shall include a means of preventing loss, damage, or destruction of the materials. (Education Code 60242)

[cf. 5125.2 – Withholding Grades, Diploma or Transcripts)]
(cf. 6161.2 - Damaged or Lost Instructional Materials)

The district wide library plan developed pursuant to Education Code 41572 may fulfill this requirement provided the plan meets the criteria of Education Code 60242.

The Superintendent or designee is encouraged to consult with primary grade teachers and teacher librarians employed by the district and/or county office of education in the development of the K-4 classroom library plan and to consider selections from the list of books recommended by the **California Department of Education (CDE)**.

Selection and Evaluation of School Library Materials

Library materials shall include print and electronic resources that align with the curriculum and are accessible to students with varying cognitive or language needs.

Library materials shall be evaluated and selected in accordance with law, Board policy, and administrative regulation through a selection process that invites recommendations from administrators, teachers, other staff, parents/guardians, and students as appropriate.

(cf. 6144 - Controversial Issues)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)

Library materials should be continually evaluated in relation to evolving curricula, new formats of materials, new instructional methods, and the needs of students and teachers. Materials that contain outdated subject matter or are no longer appropriate shall be removed, and lost or worn materials may be replaced.

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

All gifts and donations of school library materials shall be subject to the same criteria as materials selected for purchase by the district.

cf. 1260 – Educational Foundation)
(cf. 3290 - Gifts, Grants and Bequests)

LIBRARY MEDIA CENTERS (continued)

Complaints regarding the appropriateness of library materials shall be addressed using the district's procedures for complaints regarding instructional materials.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

Fees

Students shall be allowed to borrow school library materials at no charge for use in the library and classrooms as well as out of school. (5 CCR 16042)

(cf. 3260 - Fees and Charges)

No charge shall be assessed for the late return of materials.

Library Instruction

Teacher librarians and/or classroom teachers shall provide library instruction to develop students' information literacy skills. Such instruction shall be aligned with state academic standards for library instruction and shall prepare students to:

1. Access information by applying knowledge of the organization of libraries, print materials, digital media, and other sources
2. Evaluate and analyze information to determine appropriateness in addressing the scope of inquiry
3. Organize, synthesize, create, and communicate information
4. Integrate information literacy skills into all areas of learning and pursue information independently to become life-long learners

Teacher librarians also may provide support to teachers, administrators, and other staff by identifying instructional materials that will aid in the development of curriculum and instructional activities and by providing information about effective and ethical uses of school library services and equipment.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 6141 - Curriculum Development and Evaluation)

LIBRARY MEDIA CENTERS (continued)

Program Evaluation

The Superintendent or designee shall annually assess and report to the Board regarding the condition and use of school libraries. The assessment shall evaluate, at a minimum;

1. Access of students and staff to school libraries during school hours and, as appropriate, access outside the school day
2. The process and frequency by which students are allowed to check out library materials
3. Staffing levels, qualifications, and number of hours worked
4. The quality of the collection at each library, including, but not limited to, the total number of books in the collection, number of books per student, amount expended during the year for the purchase of new resources, and the number of resources discarded and added during the year
5. Any special programs offered at the school to encourage reading and/or library use
6. The adequacy of the facility space and equipment designated for the school library
7. Sources(s) and adequacy of funding for school libraries

The district shall, on or before August 31 each year, report to the CDE; on the condition of its school libraries for the preceding year ending June 30. (Education Code 18122)

Legal Reference: (see next page)

LIBRARY MEDIA CENTERS (continued)

Legal Reference:

EDUCATION CODE

1703 Coordination of district library services by county superintendent

1770-1775 Provision of library services by county superintendent

18100-18203 School libraries

18300-18571 Union high school district/unified school district library district

19335-19336 Reading Initiative Program; recommended books

35021 Volunteer aides

41570-41573 School and Library Improvement Block Grant

42605 Tier 3 categorical flexibility

44868-44869 Qualifications and employment of library media teachers

45340-45349 Instructional aides

60119 Sufficiency of textbooks and instructional materials; public hearing

60240-60251.5 State Instructional Materials Fund, purchase of classroom library materials

60420-60424 Instructional Materials Funding Realignment Program

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

18181 Districtwide library plan

52012 Establishment of school site council

52014-52015 School plans

CODE OF REGULATIONS, TITLE 5

16040-16043 School libraries

80023-80023.2 Emergency permits, general requirements

80024.6 Emergency teacher librarian services permit

80026-80026.6 Emergency permits

80053-80053.1 Teacher librarian services credential

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Examples of Model School Library Program Standards, for California Public Schools Supporting Common Core State Standards (CCSS) for English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. February 2012

Model School Library Standards for California Public Schools: Kindergarten Through Grade Twelve, 2010 (includes standards for student instruction as well as program standards)

Looking at the School Library: An Evaluation Tool, 2003

Recommended Literature: Kindergarten Through Grade Twelve

CALIFORNIA SCHOOL LIBRARY ASSOCIATION PUBLICATIONS

Standards and Guidelines for Strong School Libraries, 2004

WEB SITES

American Association of School Libraries; <http://www.ala.org/aasl>

California Department of Education, School Libraries: <http://www.cde.ca.gov/ci/cr/lb>

California School Library Association: <http://www.csla.net>

Policy
adopted: May 22, 2014

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Georgetown, California

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.2 Board Bylaw 9220 Governing Board Elections

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: The Board of Trustees will consider approving the revisions made to Board Bylaw 9220 Governing Board Elections.

BACKGROUND: This bylaw has been updated to reflect the new law (AB 2410, 2012) which provides that a person is ineligible to hold public office if he/she has been convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any of these crimes. The bylaw also adds a section which addresses the method of electing board members (i.e., at-large election but candidate resides in trustee area) and reflects the California Voting rights Act which prohibits the use of the at-large voting method when its use prevents members of a protected class (voters of a minority race, color, or language group) from being elected to the board.

GOVERNING BOARD ELECTIONS

Any person is eligible to be a Board of Trustees member, without further qualifications, if he/she is 18 years of age or older, a citizen of **California**, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. **Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107, Elections Code 20)**

A district employee elected to the Board shall resign his/her position before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

Electing Board Members

Each Board member shall reside within the trustee area that he/she represents but shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meeting and Notices)

GOVERNING BOARD ELECTIONS (continued)**Campaign Conduct**

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 9005 - Governance Standards)

Statement of Qualifications

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

Tie Votes in Board Member Elections

Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

GOVERNING BOARD ELECTIONS (continued)

After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

Legal Reference: (see next page)

DRAFT

GOVERNING BOARD ELECTIONS (continued)

Legal Reference:

EDUCATION CODE

1000 Composition, and trustee area, county board of education

1006 Qualifications for holding office, county board of education

5000-5033 Elections

5220-5231 Elections

5300-5304 General provisions (conduct of elections)

5320-5329 Order and call of elections

5340-5345 Consolidation of elections

5360-5363 Election notice

5380 Compensation (of election officer)

5390 Qualifications of voters

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions

7054 Use of district property

35107 Eligibility; school district employees

35177 Campaign expenditures or contributions

35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility

1302 Local elections, school district election

2201 Grounds for cancellation

4000-4004 Elections conducted wholly by mail

10400-10418 Consolidation of elections

10509 Notice of election by secretary

10600-10604 School district elections

13307 Candidate's statement

13309 Candidate's statement, indigence

14025-14032 California Voting Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91014 Political Reform Act

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973AA-6 Voting Rights Act

BB 9220(e)

GOVERNING BOARD ELECTIONS (continued)

Legal Reference: (continued)

COURT DECISIONS

Rey v. Madera Unified School District (2012) 138 Cal.Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d. 821

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops. Cal. Atty. Gen. 49 (2002)

83 Ops. Cal. Atty. Gen. 181 (2000)

81 Ops. Cal. Atty. Gen. 98 (1998)

69 Ops. Cal. Atty. Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org/>

Bylaw
adopted: May 22, 2014

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Georgetown, California

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.3 Declaration of Need for Fully Qualified Educators

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt the Declaration of Need for Fully Qualified Educators for the 2014-15 school year.

BACKGROUND: In the 1994-95 school year legislative changes were made in the waiver process for Emergency Teaching Permits and Credentials. Due to these changes a Declaration of Need for Fully Qualified Educators must be adopted each year by the Board of Trustees at a regularly scheduled meeting if any Emergency permitted teachers are hired in the District. The El Dorado County Office of Education has notified us that teachers with English Learning students in their classroom need CLAD certification to clear the monitoring process. The County Office of Education will submit the declaration to the Commission on Teacher Credentialing. The Declaration of Need for Fully Qualified Educators represents a statement of need for the 2014-15 school year. This Declaration shall remain in force until June 30, 2015.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original Declaration of Need for year: 2014-2015

☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Black Oak Mine Unified School District District CDS Code: 0428221

Name of County: El Dorado County CDS Code: 09

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 22 / 14 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2015.

Submitted by (Superintendent, Board Secretary, or Designee):

Shelly King

Name

Shelly King

Signature

Personnel Services Coordinator

Title

(530) 333-8303

Fax Number

(530) 333-8300

Telephone Number

May 22, 2014

Date

6540 Wentworth Springs Road, Georgetown, CA 95634

Mailing Address

sking@bomusd.org

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County: El Dorado County CDS Code: 09

Name of State Agency: _____

Name of NPS/NPA: _____ County of Location: _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2015.

► *Enclose a copy of the public announcement*

Submitted by Superintendent, Director, or Designee:

Jeremy Meyers

Superintendent

Name

Signature

Title

(530) 621-2543

(530) 295-2229

Fax Number

Telephone Number

Date

6767 Green Valley Road, Placerville, CA 95667

Mailing Address

jmeyers@edcoe.org

E-Mail Address

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	2
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization:	
<input type="checkbox"/> Resource Specialist	0
<input checked="" type="checkbox"/> Teacher Librarian Services	1
<input type="checkbox"/> Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
Special Education	0
TOTAL	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes

☒ No

If no, explain. Internships are handled through Commission-approved programs; below

Does your agency participate in a Commission-approved college or university intern program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? 3

If yes, list each college or university with which you participate in an intern program.

Chapman University, Brandman University, California State University Sacramento,

University of Southern California, University of Phoenix

If no, explain why you do not participate in an intern program.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 15.4 Tentative Agreement Between the California School Employees Association, Gold Chain Chapter #660 and Black Oak Mine Unified School District

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the tentative agreement between the California School Employees Association, Gold Chain Chapter #660 and Black Oak Mine Unified School District.

BACKGROUND: The California School Employees Association, Gold Chain Chapter #660 negotiating team and the District negotiating team have reached a tentative agreement on all articles for the 2013-14 school year.

The tentative agreement was brought forth for ratification by the bargaining unit members on April 21, 2014.

TENTATIVE AGREEMENT
By and Between
BLACK OAK MINE UNIFIED SCHOOL DISTRICT
and
CSEA #660
April 8, 2014
(Closure of Negotiations through June 30, 2014)

A.

Article X – Salaries and Benefits

1. Increase in Salary Schedule

The salary schedule for all bargaining unit members shall be increased for each step and column by three per cent (3.0%) effective January 1, 2014.

2. Health and Welfare Benefits Cap

The maximum level of District contribution toward the cost of employee health and welfare benefits shall be increased to \$10,207.00 per year, effective January 1, 2014.

3. Retroactive Sum Due

All retroactive sums due under these increases shall be included in unit members' pay warrant dated June 30, 2014, or the first pay warrant issuing at least thirty (30) days after ratification by both CSEA and the Board, whichever comes last.

B.

Completion of Bargaining through 2012-2013

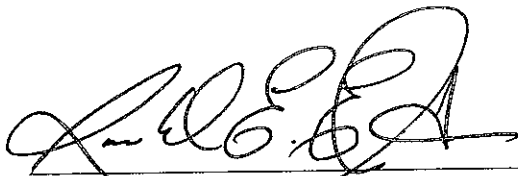
Upon ratification, this Agreement shall close collective bargaining between the parties through the end of the 2013-2014 school year.

C.

Ratification

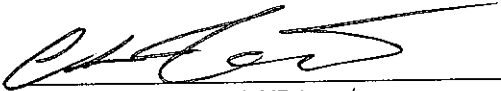
This Agreement is subject to ratification by CSEA Chapter #660 unit members and the Board of Trustees.

D.
Signatures



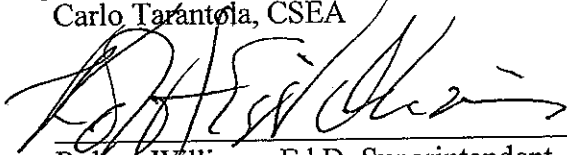
Ronald E. Ebitson, President
CSEA Chapter #660

April 8, 2014



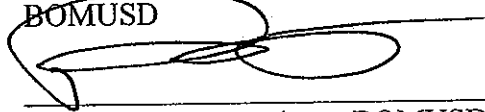
Carlo Tarantola, CSEA

April 8, 2014



Robert Williams, Ed.D, Superintendent
BOMUSD

4-8-2014
April 8, 2014



Paul R. Gant, Negotiator, BOMUSD

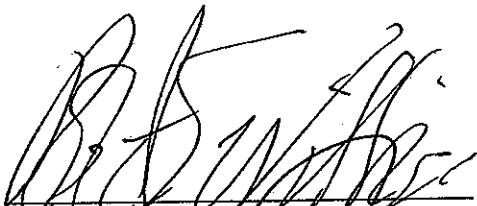
April 8, 2014

Agreement
Between
California School Employees Association
CSEA Gold Chain Chapter #660
And the
Black Oak Mine Unified School District

The parties agree that it is in the interest of the District and CSEA to have stability during the period in which the parties negotiate the successor agreement. To this end the parties agree as follows:

1. The parties agree to create a new collective agreement between CSEA and the District with a term of July 1, 2014 through June 30, 2017.
2. The above referenced collective agreement shall embody all of the specific terms of the agreement that expired on June 30, 2014 with the exception of the duration clause.
3. The parties agree that they will public notice (pursuant to EERA Section 3547) their respective proposals for successor agreement issues (other than the term) no later than November 29, 2014. The parties agree to commence negotiations on these proposals no later than December 14, 2014.
4. Pursuant to the provisions of this agreement, the parties shall have a free and unlimited right to make successor agreement proposals on any subject matter within scope, with the exception of the previously determined duration clause.
5. Nothing in this agreement shall be construed as limiting any rights the parties otherwise retain under the provisions of the Educational Employment Relations Act.

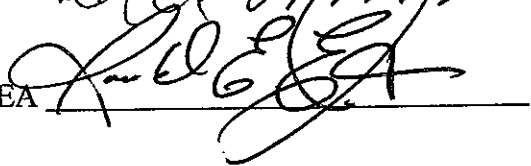
For the District



Date

4-8-2014

For the CSEA



Date

4-8-2014

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5; CCR, Title V, Section 15449

The proposed agreement is a 1 year agreement that covers the period beginning July 1, 2013 and ending June 30, 2014, and will be acted upon by the Governing Board at its meeting on May 22, 2014. The General Fund is impacted as follows. Impact on other funds is addressed in the narrative.

Bargaining Unit Group
(Please use separate disclosure for each group)

Certificated
Classified
Confidential/Management
Other

Check one	Cost of 1% *
<input type="checkbox"/>	
<input checked="" type="checkbox"/> x	23,266
<input type="checkbox"/>	
<input type="checkbox"/>	

* includes salary and related benefits, e.g. STRS, PERS, Workers Compensation, Unemployment

A. Proposed Change in Compensation

	Compensation	Fiscal Impact of Proposed Agreement		
		Year 1 FY -	Year 2 FY -	Year 3 FY -
1	Salary Schedule - Increase(Decrease)	29,627	58,022	58,022
2	Step and Column - Increase (Decrease) due to movement plus any changes due to settlement	-	-	-
3	Other Compensation (complete description below)			
4	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc. (may be included in costs above or shown separately)	6,253	12,247	12,916
5	Health/Welfare Benefits - Increase (Decrease)	12,246	23,359	23,359
6	Total Compensation	48,127	93,628	94,297
7	Total Number of Represented Employees	66.12	60.43	60.43
8	Total Compensation Average Cost per Employee - Increase (Decrease)	728	1,549	1,560

%		
Year 1 FY -	Year 2 FY -	Year 3 FY -
1.27%	2.49%	2.49%
0.27%	0.53%	0.56%
0.53%	1.00%	1.00%
2.07%	4.02%	4.05%

Other Compensation - Increase (Decrease)
(Stipends, Bonuses, etc.) Provide Description below:

9 Were any additional steps, columns, or ranges added to the schedules?

YES

NO

If yes, please explain

10 Does this bargaining group have a negotiated cap for Health and Welfare benefits

YES

NO

If yes, please indicate the cap amount.

Annual Health & Welfare Cap for July-Dec 2013 was \$9,600 per year and effective January 2014 cap is \$10,207 per year.

Provided by the office of Jeremy Meyers, El Dorado County Superintendent of Schools

- A. **Proposed change in compensation.** Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary

The salary schedule for all bargaining unit members shall be increased for each step and column by 3% effective January 1, 2014. The maximum level of District contribution toward the cost of employee health and welfare benefits shall be increased to \$10,207 per year, effective January 1, 2014.

- B. **Proposed negotiated changes in non-compensation items** (e.g. class size adjustments, staff development days, teacher prep time, etc.)

N/A

- C. **What are the specific impacts on instructional and support programs to accommodate the settlement?** Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.

N/A

- D. **What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

N/A

- E. **Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

N/A

- F. **Will this agreement create, or increase an operating deficit in the current or subsequent year(s)?** An operating deficit is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

This agreement is projected to increase the district's operating deficit in the current year and subsequent years. It is the district's intent to make reductions in other areas to offset this increase.

- G. **Source of funding for proposed agreement.**

Current year:

General Fund Unrestricted

How will ongoing cost of the proposed agreement be funded in future years?

The cost of the proposed agreement will be funded from the General Fund's reserves that were formerly set aside for Instructional materials, from the former categorical IMFRP funding.

If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations).

N/A

For multi-year agreements, please provide a multi-year financial projection covering the term of the agreement. Include all assumptions used in the projections enrollment growth, COLA, deficits, etc.

- H. **Describe the financial impact on other funds affected by the proposed settlement - consider Cafeteria, Adult Education, Deferred Maintenance**

This settlement will increase the projected contribution to the Cafeteria fund to pay for the staff paid from the Cafeteria fund.

G. Impact of Proposed Agreement on Current Year Unrestricted Reserves**1. State Reserve Standard**

a. Total expenditures, transfers out, and uses (including cost of proposal)	\$ 11,651,572
b. State Standard Minimum EUR Percentage for this district	3%
c. State Standard Minimum EUR amount for this district (greater of line 1-c or \$50,000 for districts w/less than 1,001 ADA)	\$ 349,547

2. Budgeted Unrestricted reserve (after impact of Proposed Agreement)

a. General Fund budgeted Unrestricted EUR	452,000
b. General Fund budgeted Unrestricted Unappropriated amount	
c. Special Reserve Fund budgeted EUR	
d. Special Reserve Fund budgeted Unappropriated amount	\$
e. Total District budgeted Unrestricted reserves	\$ 452,000

3. Do Unrestricted reserves meet the state minimum standard amount?

Yes ☒ No ☐

Disclosure of Collective Bargaining Agreement

IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
In accordance with E.C. 42142

2013-14 2nd INTERIM

YEAR 1				
	(Col. 1) 2013-14 (2nd Interim budget)	(Col. 2) Revisions Necessary as a result of proposed settlement	(Col. 3) Other Revisions	(Col. 4) Total Impact on budget (col. 1+2+3)
REVENUES				
8010-8099 RL/LCFF Sources	8,831,846		(2,279)	\$ 8,829,567
8100-8700 Remaining Revenues	2,519,456		27,207	\$ 2,546,663
8900-8999 Contributions & Transfers In	5,000			\$ 5,000
TOTAL REVENUES	11,356,302	-	24,928	\$ 11,381,230
EXPENDITURES				
1000 Certificated Salaries	4,709,819		20,565	\$ 4,730,384
2000 Classified Salaries	2,249,681	29,627	7,035	\$ 2,286,343
3000 Employee Benefits	2,274,684	18,500	(16,852)	\$ 2,276,332
4000 Books and Supplies	695,009		7,239	\$ 702,248
5000 Services and Operating Expenses	1,170,741		12,023	\$ 1,182,764
6000 Capital Outlay	84,000		(24,483)	\$ 59,517
7000 Other	413,984			\$ 413,984
Other Adjustments				\$ -
TOTAL EXPENDITURES	11,597,918	48,127	5,527	\$ 11,651,572
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(241,616)	48,127	(19,401)	\$ (270,342)
BEGINNING BALANCE	1,387,767			\$ 1,387,767
ENDING BALANCE	1,146,151			\$ 1,117,425

Disclosure of Collective Bargaining Agreement

IMPACT OF PROPOSED AGREEMENT ON MULTI-YEAR OPERATING BUDGET
In accordance with E.C. 42142

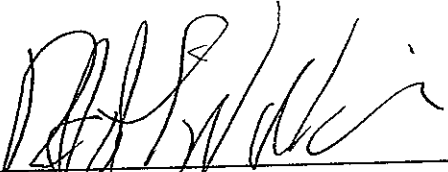
MULTI-YEAR PROJECTION from 2nd INTERIM

	YEAR 2				YEAR 3			
	(Col. 1) 2014-15	(Col. 2) Revisions Necessary as a result of proposed settlement	(Col. 3) Other Revisions	(Col. 4) Total Impact on budget (col. 1+2+3)	(Col. 1) 2015-16	(Col. 2) Revisions Necessary as a result of proposed settlement	(Col. 3) Other Revisions	(Col. 4) Total impact on budget (col. 1+2+3)
REVENUES								
8010-8099 RL/LCFF Sources	8,707,222		91,168	\$ 8,798,390	8,721,412			\$ 8,721,412
8100-8700 Remaining Revenues	1,515,440		358,874	\$ 1,874,314	1,472,907			\$ 1,472,907
8900-8999 Contributions & Transfers In	5,000		-	\$ 5,000	5,000			\$ 5,000
TOTAL REVENUES	10,227,662	-	450,042	\$ 10,677,704	10,199,319	-	-	\$ 10,199,319
EXPENDITURES								
1000 Certificated Salaries	4,525,658		(66,230)	\$ 4,459,428	4,294,958			\$ 4,294,958
2000 Classified Salaries	2,092,694	58,022	(48,558)	\$ 2,102,159	2,046,228	58,022		\$ 2,104,250
3000 Employee Benefits	2,371,494	35,606	(69,439)	\$ 2,337,662	2,471,193	36,275		\$ 2,507,468
4000 Books and Supplies	577,131		920	\$ 578,051	495,749			\$ 495,749
5000 Services and Operating Expenses	852,845		-	\$ 852,845	800,326			\$ 800,326
6000 Capital Outlay	25,000		304,998	\$ 329,998	415,782			\$ 415,782
7000 Other	412,174		-	\$ 412,174	(430,000)			\$ (430,000)
Other Adjustments	(196,000)		196,000	\$ -				\$ -
TOTAL EXPENDITURES	10,660,997	93,628	317,692	\$ 11,072,317	10,094,235	94,297	-	\$ 10,188,533
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(433,335)	93,628	(132,350)	\$ (394,613)	105,084	94,297	-	\$ 10,786
BEGINNING BALANCE	1,146,151			\$ 1,117,425	712,816			\$ 722,812
ENDING BALANCE	712,816			\$ 722,812	817,900			\$ 733,599

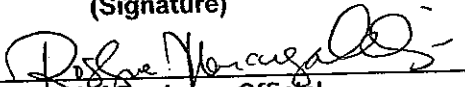
Certification No. 1

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of The Black Oak Mine Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the California School Employees Association Bargaining Unit, during the term of the agreement from July 1, 2013 to June 30, 2014.

The budget revisions necessary to meet the costs of the agreement in each year of its term will be submitted upon completion of the 2013-14 Estimated Actuals report.


 District Superintendent
 (Signature)

May 9, 2014
 Date


 Chief Business Officer
 (Signature)

May 9, 2014
 Date

Certification #2

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the *Public Disclosure of Proposed Bargaining Agreement* in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
 (Signature)

Date

Contact Person

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on _____, took action to approved the proposed Agreement with the _____ Bargaining Unit.

President (or Clerk), Governing Board
 (Signature)

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.1 Consultant Service Agreement with Preferred Choice

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Consultant Service Agreement with Preferred Choice.

BACKGROUND: The District would employ Preferred Choice to provide purchasing assistance with respect to the operation of District's Food Service Program.

Preferred Choice will go out to bid for food and non-food supply items on behalf of the District. It is estimated that, based on current year food costs, this will generate a significant savings to the Cafeteria Fund.

The cost of the agreement is \$1000 per month for 10 months (\$10,000) and will be paid out of the Cafeteria Fund.



Black Oak Mine Unified School District

6540 Wentworth Springs Road • Georgetown, California 95634
530-333-8300 (office) • 530-333-8303 (fax) • www.bomusd.org • info@bomusd.org

THIS CONTRACT is entered into on this 14th day of May, 2014 by and between the Black Oak Mine Unified School District, herein referred to as "District", and Preferred Choice, a California Partnership licensed to conduct business in California.

1. PURPOSE OF CONTRACT

This Contract sets forth the terms and conditions upon which the District employs Preferred Choice to provide purchasing assistance with respect to the operation of District's non-profit school Food Service Program.

2. TERM AND TERMINATION

The Term of the contract shall be for a period of one year commencing July 1, 2014 and terminating on June 30, 2015. By mutual agreement, the parties may renew this contract; provided, however, that either party may terminate this contract at any time upon thirty-day written notice.

3. PURCHASING SERVICES

- 3.1 As the purchasing agent of the District, Preferred Choice shall obtain bid pricing for the District's food service program. Such pricing shall be made under the District's name and shall be used solely for its food service program. District shall receive and adhere to pricing received and awarded by Preferred Choice to selected Distributor, provided, however, that Preferred Choice accepts the bid which it deems most favorable to the interest of the District.
- 3.2 District shall submit food orders by fax to Preferred Choice no later than 3:00 pm on Mondays for Wednesday delivery. In the event that Wednesday falls under a holiday or any other day that would be impossible to receive a food delivery, the District shall request an alternative delivery day.
- 3.3 Preferred Choice shall transmit food orders received from District no later than Tuesday at 3:00 pm for Wednesday delivery. Any Food orders, additions, deletion or changes received after 3:00 pm on Tuesday will not be accepted for Wednesday delivery.
- 3.4 Delivery hours shall have a window between 6:00 am and 2:00 pm. Any deliveries made before or after such window shall be accepted at the discretion of the District.
- 3.5 The District shall be responsible to pay for all purchases made by Preferred Choice on behalf of District. Invoices terms are net 10 (payment of invoices are due by the 10th day of the following month).

- 3.6 Preferred Choice shall not be responsible for any food orders District fails to accurately submit to Preferred Choice. District shall sign all delivery invoices and shall also make adjustments on inaccurately deliveries at the time of delivery. Credits will not be issue unless they are clearly stated on the invoice and are sign by both parties.
- 3.7 Preferred Choice shall devote such time and energy to the performance of its duties under this Contract as is reasonably necessary for a satisfactory performance. Should District require services not included in this Contract, Preferred Choice shall make a reasonable effort to fit such additional services for an additional fee. Such fee shall be in writing and mutually agreed by both parties.

4. FINANCIAL TERMS

- 4.1 Preferred Choice's fee is based on three food orders per week, in the event that existing conditions at District change (including by way of example, type and number of schools, personnel practices, hours, length or type of meal service or any other condition beyond the control of Preferred Choice, District and Preferred Choice agree to renegotiate the fee set forth herein.
- 4.2 In consideration of performance of the specified services, the District agrees to pay Preferred Choice a fee in the amount of \$1000 per month for 10 months.
- 4.3 All invoices submitted by Preferred Choice to District shall be paid within 15 days of the invoice date. In the event invoices are not paid within 60 days of the invoice date, interest shall be charged on each invoice at the maximum legal rate permitted commencing with the 61st day after such invoice is due and payable, until the date paid.

5. REMEDIES

- 5.1 Neither party shall be responsible to the other for any losses resulting from the failure to perform any terms or provisions of this contract, except for payments of moneys owed, if the party's failure to perform is attributable to war, riot, or other disorder; strike or other work stoppage; fire; flood; or any other act not within the control of the party whose performance is interfered with, and which, by reasonable diligence, such party is unable to prevent.
- 5.2 In the event of breach of this contract by either District or Preferred Choice, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have 30 days within which to cure the default. If the default is not cured within that time, the non-breaching party shall be the right to then terminate this contract by giving the breaching party 30 days' written notice of its intention to terminate
- 5.3 Notwithstanding any other provision of this Contract, both parties shall be deemed to have retained any and all administrative, contractual and legal rights and remedies, to which they may be entitled, including such legal sanctions as may be appropriate.

6. INSURANCE AND TAXES

Preferred Choice shall defend District from any claim arising from any act or omission of Preferred Choice or its agents. District shall defend Preferred Choice for any claim arising from any act or omission of a District employee. Preferred Choice shall be responsible for carrying its

own workers' compensation insurance and health and welfare insurance. District shall not withhold or set aside income tax, Federal Insurance Contributions Act tax, unemployment insurance, disability insurance, or any other federal or state funds whatsoever. It shall be the sole responsibility of Preferred Choice to account for all of the above and Preferred Choice agrees to hold District harmless from all liability for these taxes.

7. BUSINESS LICENSES AND CERTIFICATE PERMITS

It shall be the sole responsibility of Preferred Choice to obtain any needed business licenses, certificates, permits to conduct business to meet the terms of this Contract.

8. CONTRACT AND AMMENDMENTS

This Contract represents the entire Contract and supersedes any and all prior Contracts. All prior negotiations have been merged into this Contract and there are no understandings, representations or agreement, oral or written, express or implied other than those set forth herein. The terms of this Contract may not changed, modified or amended except by in writing signed by both parties. Obligations of the parties set forth in this Contract arising out of events occurring during the life of this Contract shall survive the termination of this Contract.

9. MEDIATION

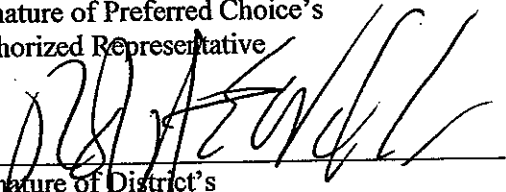
Any and all disputes that arise out of this Agreement shall first be resolved by good faith negotiations between the Parties with the assistance of non-binding mediation. In the event either Party determines that they are not able to resolve the dispute through negotiation and mediation, then the dispute shall be submitted to binding arbitration in accordance with the American Arbitration Association.

If any action at law or in equity is brought to enforce or interpret the provisions of this Contract, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief to which he/she may be entitled.

10. SEVERABILITY

In the event that any provision of this Contract is held invalid or unenforceable by a court of competent jurisdiction, no other provision of this Contract will be affected by such holding, and all of the remaining provisions of this Contract will continue in full force and effect, unless to do so would invalidate the intent of the parties in entering into this Contract.

The parties agree to the terms of this Contract and have executed this Contract on the respective dates set forth below.

Signature of Preferred Choice's Authorized Representative	Title	Date
	Superintendent	5-14-14
Signature of District's Authorized Representative	Title	Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.2 Consultant Service Agreement with School Services of California, Inc.

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Consultant Service Agreement with School Services of California, Inc.

BACKGROUND: The fiscal year 2014-15 contract between School Services of California, Inc. and Black Oak Mine Unified School District covers providing information on issues of school finance, budgets or practices that impact school district fiscal policies and a copy of each edition of the Fiscal Report and Analysis of the Governor's Budget, analysis of all major school finance/fiscal legislation and eight hours of service on fiscal issues as directed by Black Oak Mine. The contract cost is \$2,580.00 annually. The fee will be paid from the General Fund.

AGREEMENT FOR SPECIAL SERVICES
Fiscal Budget Services

This is an agreement between the **BLACK OAK MINE UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2014.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

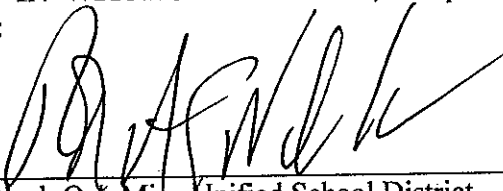
WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

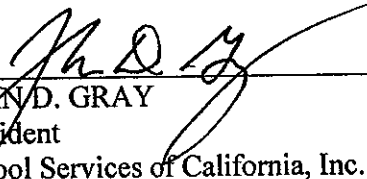
1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Option of receiving information on Consultant's website regarding major school finance and policy issues
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - d. Eight (8) hours of service annually as the Client directs on fiscal issues, including: analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client. Services for which the base service hours may not be used, include: mandate questions, Client-specific economy, efficiency, or management consulting services, including, but not limited to, efficiency or management studies, demographic or school facility studies; special education studies; fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; legislative representation or advocacy; fiscal analysis for purposes of collective bargaining, appearance as an expert witness, provision of depositions or declarations for district legal issues; or, major customized research projects or studies
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation
 - f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate

2. The Client agrees to pay to Consultant for services rendered under this Agreement:
 - a. \$2,580 annually, plus expenses, or payable at \$215 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant
 - b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials
3. The term of this contract shall be for the period of one year, beginning July 1, 2014, and terminating June 30, 2015. This Agreement may be terminated prior to June 30, 2015 by either party on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the Client provides written notice. The Client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: 
Black Oak Mine Unified School District

DATE: 5-13-14

BY: 
JOHN D. GRAY
President
School Services of California, Inc.

DATE: May 13, 2014

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.3 Ratification of Representatives to California Interscholastic Federation Sac-Joaquin Section Leagues

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the ratification of Kevin Ahern, Rebecca Evers, and Keith Bush as representatives to CIF Sac-Joaquin Section Leagues for the 2014-15 school year.

BACKGROUND: In accordance with CIF Constitution, article 2, section 25, each school district board will ratify to the appropriate CIF section office each year the appointment of individuals and alternates by name or by title who will be school representatives to the athletic league for the upcoming year.

2014-2015 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 25, 2014.

Black Oak Mine Unified School District/Governing Board at its May 22 meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2014-2015 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Golden Sierra High School
NAME OF REPRESENTATIVE Kevin Ahern POSITION Principal
ADDRESS 5101 Garden Valley Rd CITY Garden Valley ZIP 95633
PHONE 530-333-8330 FAX 530-333-8333 E-MAIL Kaherne@bomusd.org

NAME OF SCHOOL Same
NAME OF REPRESENTATIVE Rebecca Evers POSITION Asst. Principal
ADDRESS _____ CITY _____ ZIP _____
PHONE _____ FAX _____ E-MAIL reverse@bomusd.org

NAME OF SCHOOL Same
NAME OF REPRESENTATIVE Keith Bush POSITION Athletic Director
ADDRESS _____ CITY _____ ZIP _____
PHONE _____ FAX _____ E-MAIL Kbush@bomusd.org

NAME OF SCHOOL _____
NAME OF REPRESENTATIVE _____ POSITION _____
ADDRESS _____ CITY _____ ZIP _____
PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Kevin Ahern Signature KAH
Address 5101 Garden Valley Rd City Garden Valley Zip 95633
Phone 530-333-8330 Fax 530-333-8333

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

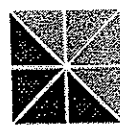
AGENDA ITEM: 16.4 Agreement with the Brandman University (Chapman University System) to Accept and Train Student Teachers

MEETING DATE: May 22, 2014

FROM: Shelly King, Personnel Services Coordinator
Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the Agreement with the Brandman University (Chapman University System) to accept and train student teachers.

BACKGROUND: Black Oak Mine Unified School District would like to continue contracting with the Brandman University (Chapman University System) for student teacher positions. Our master teachers receive a stipend from the Brandman University (Chapman University System) for their participation in directly supervising student teachers. Student teachers are normally under one master teacher for 15 weeks. This contract will remain in force until further notice. The student teacher program has been worthwhile and mutually beneficial to Black Oak Mine Unified School District and other Universities. This agreement is in effect until March 01, 2019.



SUPERVISED FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with Brandman University Roseville Campus.

TEACHER EDUCATION

☒

SCHOOL PSYCHOLOGY

☐

SCHOOL COUNSELING

☐

EDUCATION ADMINISTRATION

☐

THIS AGREEMENT is made and entered into by and between Brandman University hereinafter called the "UNIVERSITY," and the El Dorado County Office of Education, hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.

- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the FIELDWORK SITE because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its agents, employees, or students.
- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its agencies and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the UNIVERSITY because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement, and due or claimed to be due to the negligence of the FIELDWORK SITE, its agents, or employees.
- F. The parties agree that the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

- G. The parties mutually agree each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement. Except for ten (10) days notice of non-payment of premium, the Parties will require 30 days written notice for any policies that are canceled, non-renewed, or coverage/limits that are reduced or materially altered.
- H. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- I. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- J. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Black Oak Mine Unified School District
6540 Wentworth Springs Rd.
Georgetown, CA 95634
Attn: Drew Woodall, Director of
Educational Services
Tel: (530) 333-8300

UNIVERSITY CONTACT INFORMATION:

Brandman University
16355 Laguna Canyon Road
Irvine, CA 92618
Attn: School of Education, Dean
Tel: (949) 341-9811

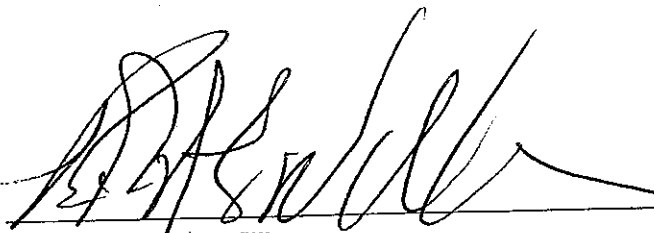
- K. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- L. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- M. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- N. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective 03/01/2014 (Cannot be older than older than 2 months from signature date) and shall continue in full force and effect through 03/01/2019 (not to exceed 5 years). This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE:

Signature: 

Name:

Dr. Robert E. Williams

Title:

Superintendent

Date:

March 20, 2014

UNIVERSITY:

Signature: _____

Name:

Phillip L. Doolittle

Title:

Executive Vice Chancellor of Finance and
Administration and Chief Financial Officer

Date: _____

Appendix A
Payment for Master Teachers for Teacher Education Fieldwork Only

SPECIAL PROVISIONS – RATES and PAYMENTS

- (a) \$ _180_ Master Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Multiple and Single Subject Credential candidates.
- (b) \$ _180_ Master Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Education Specialist Instruction Credential (Special Education) candidates.

METHOD OF PAYMENT: Stipend is to be paid directly to the Fieldwork site.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment is to exceed no more than six (6) units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in the field experience for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

Within thirty (30) days following the close of each session or academic session of the UNIVERSITY, the FIELDWORK SITE shall submit an invoice, in triplicate, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

Appendix B

Specific Supervision Requirements for Each Program

Teacher Education Fieldwork:

- A. "Field Experience" as used herein and elsewhere in this agreement means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience. "Student Teaching" is used herein and elsewhere in this agreement means participation in the duties and function of classroom teaching under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid, teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides that student teachers without emergency or substitute permits may not be asked by the school districts to serve and be paid for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute or emergency permits may substitute for their master teacher only (a maximum of four (4) days only): when s/he is ill; when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; and/or when the candidate is paid.
- C. "Session of Student Teaching," for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of nine (9) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) session units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of nine (9) weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) session units of practice teaching credit).
- D. "Session of Student Teaching," for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week for a minimum of nine (9) weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six (3-6) session units of practice teaching credit), and three periods a day for five (5) days a week for a minimum of nine (9) weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six (3-6) session units of practice teaching credit).
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a two nine (9) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single nine (9) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment papers or

other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Psychology Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.

- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
- a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in school Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and a half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- C. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

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BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.5 Resolution #2014-14, Support of Measure G, Georgetown Library

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2014-14, Support Measure G, Georgetown Library.

BACKGROUND: The Board of Trustees is committed to making decisions that enable the school district to provide quality educational programs and services to our students and community. The Board of Trustees supports Measure G because the Georgetown Library provides programs and services to the school-age children in our community.

Measure G renews the special tax that voters passed 20 years ago and for only \$20 per parcel annually, this will allow the Georgetown Library to be open 5 days a week and put new books and media on the shelves and provides programs that promote learning and reading to our children.

Measure G funds are only for the Georgetown Library and cannot be diverted to other county programs or libraries.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Resolution to Support Measure G, Georgetown Library

Resolution No: 2014-14

WHEREAS, the Black Oak Mine Unified School District Board of Trustees is committed to making policy and financial decisions that enable the school district to provide quality educational programs and services to the school-age children of our community; and

WHEREAS, Measure G renews the special tax that voters passed 20 years ago and for only \$20 per parcel annually, this will allow the Georgetown Library to be open 5 days a week and put new books and media on the shelves and provides programs that promote learning and reading to our children; and

WHEREAS, Measure G funds are only for the Georgetown Library and cannot be diverted to other county programs or libraries; and

BE IT RESOLVED, that this body, the Black Oak Mine Unified School District, supports the passage of Measure G, in support of Georgetown Library because it services our students and our community.

Adopted by the Governing Board of the Black Oak Mine Unified School District on May 22, 2014, by the following vote of the Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.6 Short -Term Employment Action

MEETING DATE: May 22, 2014

FROM: Shelly King, Personnel Services Coordinator
Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the short-term employment action to employ Jerry Wright, Head Junior Varsity Football Coach at Golden Sierra Junior-Senior High School be approved as submitted.

BACKGROUND: The attached short-term employment action is submitted in accordance with the Education Code and District policy. Education Code 45103 defines "short-term employee" as any person who is employed to perform a service for the district, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. "Short-term employees", employed and paid for less than 75% of a school year, are not a part of a bargaining unit.

SHORT TERM EMPLOYMENT ACTIONS

Short Term Employment - Coach 2014-15 School Year

The following coach is being recommended for Golden Sierra Junior-Senior High School for the 2014-15 school year. Background clearance, CPR and First Aid are complete.

Jerry Wright

Head JV Football Coach

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.7 Certificated Personnel Action

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Grant Tonelli, Wendy Appleby, Jennifer Meissner as 1.0 FTE Teachers at Georgetown School and Hawlie Sherman as a 1.0 FTE Special Education Teacher for the 2014-15 school year.

BACKGROUND: The position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

CERTIFICATED PERSONNEL ACTION

Certificated Employment 2014-15

Grant Tonelli - 1.0 FTE Multiple Subject Teacher, Georgetown School. Grant has been teaching for the past two years at the American River Charter School and worked one year at Divide High School.

Wendy Appleby - 1.0 FTE Multiple Subject Teacher, Georgetown School. Wendy taught at the American River Charter School for 3 years and has been subbing in the District for many years.

Jennifer Meissner - 1.0 FTE Multiple Subject Teacher, Georgetown School. Jennifer is a brand new teacher and has been a substitute in the county.

Hawlie Sherman - 1.0 FTE Special Education Teacher, Hawlie comes to the District with many years of teaching experience. She was most recently employed with the Napa Valley Unified School District.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.8 Administrative Personnel Action

MEETING DATE: May 22, 2014

FROM: Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the administrative personnel action to employ Rebecca Evers, Assistant Principal for Golden Sierra Junior-Senior High School be approved as submitted.

BACKGROUND: Interviews for the Assistant Principal position were held Monday, April 28, 2014. The panel selected their top candidate(s) for a second interview with the Superintendent and Principal and a recommendation is being submitted.

ADMINISTRATOR PERSONNEL ACTION

Administrator Employment 2014-2015

Rebecca Evers – 1.0 FTE Assistant Principal, Golden Sierra Junior-Senior High School. Rebecca has been employed with the Anderson Union High School District as the Principal at Anderson Union High School for two years. Prior this that she was the Principal at Parsons Junior High School in the Enterprise Elementary School District

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.9 Carl Perkins Vocational Education Application for Funding

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Kevin Ahern, Golden Sierra High School Principal

RECOMMENDATION: It is recommended that the Board of Trustees approve the submission of the proposed Carl Perkins Vocational Education application for funding for the 2014-15 school year.

BACKGROUND: The Carl D. Perkins Career and Technical Education Improvement Act of 2006, is administered by the California Department of Education. The Board must annually approve the submission of the application. The 2014-15 allocation of \$8,616.00 is to be utilized at Golden Sierra High School following all applicable state and federal rules and regulations. The funding will provide technology upgrades, supplies and materials, professional development and training, and curriculum development. Principal, Kevin Ahern will administer the grant.

Perkins Grant Management System (PGMS)

Black Oak Mine Unified (131 - Secondary)

2014-15 Application

LEA Profile

Allocation Amount	\$8,616.00
Budgeted Amount	\$8,616.00
Indirect Amount	\$410.00 *
Application Due Date	Thursday, May 01, 2014 11:59 PM
Application Status	Submitted For Review on 5/1/2014 1:33:44 PM
Fiscal Activity	N/A
Signed GAN Received by CDE	Not Received

* Subject to change based on Capital Outlay and actual expenditures

Local Education Agency (LEA) information

LEA Contact Information

LEA Name:
Black Oak Mine Unified (131 - Secondary)
CDS Code: 09-73783-0000000
Address: 6540 Wentworth Springs Rd.
Georgetown, CA 95634-9001
Phone: (530) 333-8300
Fax: (530) 333-8303
E-mail: rwilliams@bomusd.org

Superintendent

Name: Robert Williams

Perkins Coordinator Information

Perkins Coordinator

Name: Heather Penley
Title: Coordinator
Phone: 530-333-8330 Extension:
Fax: 530-333-8333
E-mail: hpenley@bomusd.org
Street Address: PO Box 175
City: Garden Valley
State: CA
Zip Code: 95633

Perkins Coordinator Contact During Summer

Phone: 916-919-2983 Extension:

E-mail: hpenley@bomusd.org

Fiscal Coordinator Information

Fiscal Coordinator

Name: Heather Penley

Title: Coordinator

Phone: 530-333-8330

Extension:

Fax: 530-333-8333

E-mail: hpenley@bomusd.org

Street Address: PO Box 175

City: Garden Valley

State: CA

Zip Code: 95633

LEA CTE Advisory Chair Information

Name: Tom Gilchrist

E-mail: tlgilchrist@accessbee.com

Phone: 530-333-4969

Section I - State Assurances and Certifications

Certifications Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; Every year, the LEA must download them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- ☒ California Department of Education General Assurances
- ☒ Drug Free Workplace Certification
- ☒ U.S. Department of Education Debarment and Suspension
- ☒ U.S. Department of Education Lobbying
- ☒ Perkins IV Assurances and Certifications
- ☒ 2014-15 Grant Conditions

Section I - LEA Sign-off Section

- ☒ Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

Section I - CDE Review and Sign-off Section

- ☒ Section I - Section Approved

Section II - Representatives of Special Populations

Representatives of Special Populations Sign-off

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

Download the Sign-off Form for Representatives of Special Populations, collect the appropriate signatures, and keep the form on file to be available for compliance reviews, complaint investigations, or audits.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

Economically Disadvantaged (Title I Coordinator)

Title I Coordinator Name: Drew Woodall
Title I Coordinator Title: Director of Educational Services

Limited English Proficiency (English Learner Coordinator)

English Learner Coordinator Name: Drew Woodall
English Learner Coordinator Title: Director of Educational Services

Disabled (Handicapped) (Special Education Coordinator)

Special Education Coordinator Name: Drew Woodall
Special Education Coordinator Title: Director of Educational Services

Single Parent or Single Pregnant Women (Title IX Coordinator)

Title IX Coordinator Name: Drew Woodall
Title IX Coordinator Title: Director of Educational Services

Gender Equity or Nontraditional Training (Title IX Coordinator)

Title IX Coordinator Name: Drew Woodall
Title IX Coordinator Title: Director of Educational Services

Section II - LEA Sign-off Section

- ☒ As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2014-15 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2014-15 Perkins IV application for funds.

Section II - CDE Review and Sign-off Section

- ☐ Section II - Section Approved

Section III - Assessment of Career Technical Education Programs

Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

Black Oak Mine Unified (131 - Secondary) has failed to meet one or two of the required targets of performance and is identified as a Needs Improvement Agency. For each performance target not met, explain the expected reasons for low performance, any strategies the LEA plans to implement in order to achieve the state-established performance level, and describe any planned actions to be taken to improve the performance on that particular core indicator.

N/A may indicate that the LEA:

- Failed to report the required data for that Indicator
- Is one of the State Special Schools or California Education Authority
- Did not receive Perkins funds in the prior year and was not required to report data

If 5S1 is the only indicator showing an N/A, the LEA failed to submit the required CDE-101 E2 report

1S1 Academic Attainment-Reading/Language Arts

Numerator:

Number of 12th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE).

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2010-11:	65.00 %	LEA Level 2011-12:	48.48 %	LEA Level 2012-13:	59.46 %
State Level 2012-13:	61.00 %	Required Target:	54.90 %	Met Target:	Yes

1S2 Academic Attainment-Mathematics

Numerator:

Number of 12th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE.

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2010-11:	75.00 %	LEA Level 2011-12:	69.70 %	LEA Level 2012-13:	56.76 %
State Level 2012-13:	45.50 %	Required Target:	40.95 %	Met Target:	Yes

2S1 Technical Skill Attainment

Numerator:

Number of CTE concentrators enrolled in a capstone CTE course who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	88.46 %	LEA Level 2012-13:	97.87 %
State Level 2012-13:	89.00 %	Required Target:	80.10 %	Met Target:	Yes

3S1 Secondary School Completion

Numerator:

Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).

Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year.

LEA Level 2010-11:	95.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	91.43 %	Required Target:	82.29 %	Met Target:	Yes

4S1 Student Graduation Rate**Numerator:**

Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2010-11:	95.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	83.50 %	Required Target:	75.15 %	Met Target:	Yes

5S1 Secondary Placement**Numerator:**

Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.

Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	86.96 %	LEA Level 2012-13:	93.55 %
State Level 2012-13:	93.71 %	Required Target:	84.34 %	Met Target:	Yes

6S1 Non-traditional Participation**Numerator:**

Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.

Denominator:

Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.

LEA Level 2010-11:	29.03 %	LEA Level 2011-12:	27.45 %	LEA Level 2012-13:	25.00 %
State Level 2012-13:	36.85 %	Required Target:	33.17 %	Met Target:	No

Explanation:

In 2013/14 we saw another decrease in non-traditional participation. Our strategy over the past few years has been to increase CTE awareness in our 7th and 8th grade classes. In 2011/12 we combined our Jr and Sr High Schools. This has allowed us to create sections of CTE introductory courses for our 7th and 8th grade students. All students have taken sections of basic construction, computer aided design and/or automotive courses. The effectiveness of this practice will not be measureable until these younger students complete 12th grade.

Strategy to improve performance level:

We are continuing to have CTE beginning level courses as part of our 7th and 8th grade curriculum. Our counseling staff meet annually with each 8th -12th grade student to chose classes for the following year and discuss plans for post secondary education and career. During these meetings we have information materials available on the courses offered in the various CTE pathways. Discussion has begun to intergrate more periods in our school day which will open up opportunities for students to take more CTE classes and still meet their graduation requirements and entrance requirements for UC/CSU. Field trips to local businesses and colleges are offered for students to explore their post secondary options.

Planned activities:

New Geometry/Construction class is being offered. It is a 2 period class team taught by a math teacher and construction teacher and gives students a different approach to learning and using geometry. We hope that this will have several outcomes. 1) is that students will gain a concrete understanding of the geometry concepts and 2) find that construction is something everyone can learn and love to do. We continue to have student created and produced media to promote our CTE programs. Our counseling staff will seek training and implementation of ways to increase non-traditional gender participation.

Funding source: ☐ District ☒ Perkins ☐ Other

Funding Amount: \$500.00

6S2 Non-traditional Completion

Numerator:

Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.

LEA Level 2010-11: 22.73 % LEA Level 2011-12: 19.23 % LEA Level 2012-13: 17.07 %

State Level 2012-13: 22.00 % Required Target: 19.80 % Met Target: No

Explanation:

In 2009/10 our percentage in this indicator was 12.5%. The following year we were at 22.73%. It has been difficult to pinpoint the reason for such a large gap. We have focused most of our efforts on providing exploratory beginning classes the 7th and 8th grade students for the past 2 years in hopes that they will want to continue to complete the capstone courses. It will be a few more years before we can measure the outcome from these efforts.

Strategy to improve performance level:

Increase awareness among students of articulation and job placement possibilities after capstone completion.

Planned activities:

We have met with our local community colleges and rewriting and updating our articulation agreements. We are going to increase awareness of the articulation opportunities by having our counselors visit English classes and make presentations with student representatives from the CTE classes. We are partnering with our journalism class to have more information on our school webpage and in the school newspaper on the advantages of CTE completion.

Funding source: ☐ District ☒ Perkins ☐ Other

Funding Amount: \$100.00

Section III - LEA Sign-off Section

☒ Assessment of Career Technical Education Programs section is complete and ready for CDE review.

Section III - CDE Review and Sign-off Section

☐ Section III - Section Approval

Section IV - Progress Report Toward Implementing The Local CTE Plan

The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

LEA Response

1. In last year's application (Section IV, question 4), the LEA identified at least three goals from the local CTE plan on which it would focus during the school year. What progress has the LEA made toward achieving those specific goals? How has the LEA improved, enhanced, or expanded CTE for students during the school year?

Increase the number of students that participate in articulation programs:

We have worked closely with local community college to have our students complete the necessary paperwork to receive college credit. A representative has made presentations to our Design engineering class and walked them through the process.

Add a Geometry/Construction class to our course offering:

Our math and construction teachers completed the training for this offering and Geometry/Construction is a course available to our students fall 2014.

Increase CNC programming stations in Design Engineering lab:

We increased these work stations by 33%.

Institute Micro Engineering Labs student training software & hardware:

This was not completed because we need to upgrade our desktop operating systems to windows 7. This is still one of our goals and will be completed in the 14/15 school year.

Introduce Geometric Dimensioning & Tolerancing to Design Engineering 2 students:

Our Design Engineering instructor successfully added this to his design Engineering 2 Curriculum

2. The PGMS online application requires that LEAs verify that there is a documented historical inventory at the district for all CTE programs. Please describe the process used to update and verify your districts existing inventory system.

We track items with a useful life of more than one year and an initial cost of \$5,000 or more are considered capital assets. As these items are purchased we input each item into our financial system, QSS and assign a fixed asset number (tag) to the item. Our superintendent or designee determines the estimated useful life of each capital asset. As these items are sold or become obsolete the district reports these items to the board of trustees and these items are removed from our fixed asset (or inventory) list. At the end of each year we reconcile our fixed asset list or inventory list, with the reports we have submitted to our board of trustees and to financial reports that indicate purchases over \$5,000 to ensure our fixed asset (inventory) list is updated. This is reviewed by our auditors annually.

3. All Perkins expenditures, expended to supplement other funds, must be coded using one of the following goal codes 3800 - Secondary CTE, 6000 - ROCP, and 4630 - Adult CTE. Please describe the other local funding sources that your district uses to support the Career Technical Education programs (also required to be coded with goal code 3800, 6000 or 4630) in the Local Control Funding Formula.

We have not been marking all funds being used for CTE programs with this goal code. Beginning in the 14/15 school year we will make the change to using goal code 3800 for all expenditures that are used for CTE instruction.

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2014–15.

Double the number of Master Cam seats in our Design Engineering Lab

Add a programmable router table to our construction classroom

Complete a year of Geometry/Construction

Continue to look for ways to increase our non-traditional participation in capstone courses.

LEA Sign-off Section



Section IV - CDE Review and Sign-off Section

☐ Section IV - Section Approval

Section V - Sequence of Courses to Be Funded

This section is used to budget expenditures for each Pathway in an Industry Sector.

Add Program

Only those Pathways identified in an LEA's approved Local CTE Plan, or submitted in a revision to the Local Plan may be supported by Perkins IV funds.

Program Detail

Site Name	Industry Sector	Career Pathway	Budget Amount
Golden Sierra Junior Senior High	Across Multiple Sectors	Across	\$3,160.00
Golden Sierra Junior Senior High	Building and Construction Trades	Residential and Commercial Construction	\$2,000.00
Golden Sierra Junior Senior High	Engineering and Architecture	Engineering Design	\$1,656.00
Golden Sierra Junior Senior High	Transportation	Systems Diagnostics, Service, and Repair	\$1,800.00
		Total	\$8,616.00

Inventory Verification

Each LEA maintains a historical inventory system, which contains the description, name, serial or other identification number, acquisition date, original cost, and percentage of federal participation in the cost, location, use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown. [CEC 35268]

Black Oak Mine Unified (131 - Secondary) conducts a historical inventory verification at least every 2 years for all of the following:

- ☒ Description
- ☒ Name
- ☒ Serial or other identification number
- ☒ Acquisition date
- ☒ Original cost
- ☒ Location (room)
- ☒ Use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown.

☒ Yes ☐ No

Teacher Qualification

All CTE courses must be taught by an appropriately credentialed teacher as determined by the California Commission on Teacher Credentialing. The following are required for a teacher to be considered appropriately credentialed CTE teacher:

- ☒ Possesses a standard secondary, single-subject or designated-subject credential which authorizes the teaching of the CTE course(s) to which s/he is assigned, (a Single Subject, Designated Subject, Single Subject with Subject matter Authorization, New Career Technical Education Credential by industry sector)
- ☒ Has employment experience, outside of education, in the career pathway addressed by the CTE program or other evidence of equivalent proficiency. [CTE State Plan]

☒ All teachers in my LEA are appropriately credentialed CTE teachers

LEA Sign-off Section

☒ Sequence of Courses to Be Funded section is complete.

Section V - CDE Review and Sign-off Section

☐ Section V - Section Approval

Section VI - Budget and Expenditure Schedule

Object Code	At Least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	Total
	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	
1000 Certificated Salaries	\$0.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00
2000 Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 Books/Supplies	\$5,456.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,456.00
5000 Services/ Operating Expenses	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$410.00	\$410.00
Total	\$5,456.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$410.00	\$8,616.00

☒ Section VI - Section Approved

Section VII - Local CTE Plan Update

Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- ☐ New courses have been added to an existing program sequence.
- ☐ New sequences of courses have been developed for an existing industry sector.
- ☐ A new industry sector and the corresponding sequences of courses have been developed.

Are there any changes made to the local CTE plan for 2014-15?

☐ Yes ☒ No

Section VII - LEA Sign-off Section

☒ Local CTE Plan Update section is complete and ready for CDE review.

Section VII - CDE Review and Sign-off Section

☐ Section VII - Section Approved

Questions: Perkins Support Team | perkins@cde.ca.gov | 916-324-5706

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.10 2013-14 Single Plan for Student Achievement

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent
Drew Woodall, Director of Educational Services
Susan Whittington, Charter School Director

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Single Plan for Student Achievement for the 2013-14 school year for American River Charter School.

BACKGROUND: As specified in Board Policy 0420.1, Single Plans for Student Achievement shall be reviewed and approved annually by the Board of Trustees.

Copies of the 2013-14 Single Plan are provided to Board members under separate cover. Anyone that would like a copy can contact Carla Koontz at 530-333-8300.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.11 Purchase Orders, Warrants, Bids and Quotes

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that 2013-14 fiscal year Batch numbers 4096-4106 dated April 1 to April 30, 2014 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund and Batch numbers 4050 and 4052 dated April 8 and 18, 2014, for the ROP Fund, for a total of \$669,925.55, be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

Fund Name and Number Amount

Fund Name and Number	Amount
General Fund 01	470,788.80
Charter School Fund 09	21,875.30
Cafeteria Fund 13	18,427.42
Building Fund 21	440.00
Developer Fees Fund 25	3,000.00
School Facilities Fund 35	155,166.44
R.O.P. Fund 09	227.59
Total	669,925.55

**MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
May 1, 2014**

<u>CALL TO ORDER</u>	16.12	<p>The Regular Meeting of the Board of Trustees was called to order by Vice President Scroggins at 6:30 P. M. at 6540 Wentworth Springs Road, Georgetown.</p> <p>Present: Jeff Shurtz, Darcy Knight, Joe Scroggins, Steve DePue and Dr. Robert Williams, Superintendent.</p>
<u>CLOSED SESSION</u>		<p>After announcing the topics in Open Session, the Board met in Closed Session and discussed:</p> <p>Public Employee Employment: Final Layoffs, Non Re-elections Certificated/Classified Conferenced with Robert Williams, Superintendent and Shelly King, Personnel Services Coordinator, District Labor Negotiator, Regarding labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660</p> <p>Superintendent Evaluation</p>
<u>OPEN SESSION</u>		<p>The Open Session of the Board reconvened at 7:00 P. M.</p> <p>Present: Board members, Members of the audience (including staff/community)</p>
<u>DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION</u>		
<u>PLEDGE OF ALLEGIANCE</u>		<p>The pledge was led by Dr. Rob Williams.</p>
<u>ADOPTION OF THE AGENDA</u>		<p>It was moved by Mr. DePue, seconded by Ms. Knight and carried unanimously to adopt the agenda.</p> <p>Vote: 4 to 0 Scroggins Y Knight Y Shurtz Y DePue Y</p>
<u>COMMUNICATIONS</u>		
Written Communications		<p>The Board received invitations to Scholarship Night.</p>
Oral Communications		<p>None</p>
<u>BOARD OF TRUSTEES PROVISIONAL APPOINTMENT</u>		
ACTION M-14-31		<p>The Board of Trustees interviewed applicant for vacant board position. It was moved by Mr. DePue and seconded by Mr. Shurtz to appoint Mr. Burch. The Board of Trustees voted to appoint Mr. Jeff Burch as the Board of Trustee filling area 1 until the next regularly scheduled school board election November 4, 2014.</p> <p>Vote: 4 to 0 Scroggins Y Knight Y Shurtz Y DePue Y</p> <p>Mr. Jeff Burch introduced himself to the board. The board began asking a list of their questions.</p>
<u>SWEARING IN OF NEW BOARD MEMBER</u>		<p>Dr. Robert Williams swore in the provisional appointed Board of Trustee, Mr. Jeff Burch.</p>
<u>ORGANIZATIONAL ACTIONS</u>		
Election of a Representative ACTION M-14-32		<p>It was moved by Ms. Knight, seconded by Mr. Burch and carried unanimously to appoint Mr. DePue as Board of Trustee Representative to the Curriculum Council through the Regular Board Meeting in November 2014.</p> <p>Vote: 5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y</p>
<u>INFORMATION & DISCUSSION</u>		
Results of El Dorado County Office of Education 2013-14 Second Interim Review		<p>Dr. Robert Williams shared with the Board of Trustees the El Dorado County Office of Education results from the 2013-14 Second Interim Review.</p>
Budget Session		<p>Mrs. Manansala-Smith shared with the Board of Trustees projected budget information for the 2014-15 School Year and information from LCAP.</p>

We need to find out if we could set up a contract with Sierra Child and Family Services for the months of August and September until we hear if we will get the counseling grant.

NEW BUSINESS

Resolution #2014-11, Final Layoff Notice for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2014-15 School Year.

ACTION M-14-33

It was moved by Mr. Shurtz, seconded by Ms. Knight and carried unanimously that the Board of Trustees adopt Board Resolution #2014-11, Final Layoff Notice for Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service for the 2014-15 School Year.

Vote: 5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

Resolution #2014-12 Final Layoff Notice for Release/Non-Reelection of Temporary Certificated Employees at the end of the 2013-14 School Year.

ACTION M-14-34

It was moved by Ms. Knight, seconded by Mr. DePue and carried unanimously that the Board of Trustees adopt Board Resolution #2014-12, Final Layoff Notice for Release/Non-Reelection of Temporary Certificated Employees at the end of the 2013-14 School Year.

Vote: 5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

Board Resolution #2014-13, Release of Instructional Materials Funds (Board Resolution #2013-19) For Other Purposes

ACTION M-14-35

It was moved by Mr. DePue, seconded by Mr. Burch and carried unanimously that the Board of Trustees adopt Board Resolution #2014-13 Release of Instructional Materials Funds (Board Resolution #2013-19) For Other Purposes.

Vote: 5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

Board Minutes

ACTION M-14-36

It was moved by Mr. Shurtz, seconded by Ms. Knight and carried unanimously for the Board of Trustees to approve the Board Minutes from the April 10, 2014 Board Meeting. Abstained from vote: Mr. DePue was absent April 10, 2014

Vote: 3 to 0 Scroggins Y Knight Y Shurtz Y DePue and Burch Abstained

REPORTS OF THE BOARD

Mr. Shurtz wanted to recognize the positive conduct of parents of athletes from the baseball team.

Mr. Scroggins pointed out the alumni game coming up on Saturday, May 3rd. Also the Tennis team had a doubles group make it to section finals.

Scholarship night is next Tuesday at 6:00 PM.

Mr. Burch thanked the board for electing him.

FUTURE MEETINGS

The next regular meeting of the Board is Thursday, May 22, 2014 at the District Office.

CLOSED SESSION

ADJOURNMENT

The meeting was adjourned at 8:30 P. M.

Respectfully submitted,

Robert Williams, Ed.D.
Secretary of the Board

Joe Scroggins
Vice President of the Board

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.13 Gifts

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the gifts donated to Divide High School and the Nature Area (FONA).

BACKGROUND: The following gifts were donated to the District:

1. 6 Dell Computers valued at \$1,200.00, donated by California State Treasurer's Office, Christopher Sneed to be used at Divide High School.
2. Redwood boards valued at \$300.00, donated by Paul Meixner, Sr. to be used at the Nature Area.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor(s).

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Robert Williams Ed.D.,
Superintendent

6540 Wentworth Springs Road
Post Office Box 4510
Georgetown, CA 95634
(530) 333-8300
Fax: (530) 333-8303
Website: bomusd.org

Request for Board Acceptance of Gift

To:	Robert Williams
From:	Kris Vallarta
Re:	Request for Board Acceptance of Gift
Date:	May 8, 2014
Description of Gift:	6 Dell Computers
Donor Estimated Value:	\$1200.00
Donated By:	California State Treasurer's Office
Mailing Address:	Christopher Sneed Administration / Business Services CA State Treasurer's Office
Donor Requests Gift To Be Used At/For:	Divide High School 915 Capitol Mall, Room 520 Sacramento, CA 95814

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Robert Williams Ed.D.,
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(530) 333-8300
Fax: (530) 333-8303
Website: bomusd.org

Request for Board Acceptance of Gift

To:	Robert Williams
From:	Susan Whittington-FONA
Re:	Request for Board Acceptance of Gift
Date:	May 5, 2014
Description of Gift:	Redwood boards: 2700 ft or 2x 6 and 4x4's.
Donor Estimated Value:	\$300
Donated By:	Paul Meixner, Sr.
Mailing Address:	7090 Stewart Mine Rd, Kelsey, CA 95667
Donor Requests Gift To Be Used At/For:	Nature Area; Redwood to be used to replace and repair the walkways in the Nature Area.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.14 Gifts

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the gift donated for the Rhonda Phillips Scholarship Fund.

BACKGROUND: The following gifts were donated to the District for the Rhonda Phillips Scholarship Fund:

Theresa Allen	\$25.00
John & Kathye Gregg	\$25.00
Judith Smith	\$25.00
Brenda Caldie	\$25.00
Mike & Wendy Appleby	\$100.00
Christine Brown	\$100.00
Roland & Susan Chaves	\$25.00
James & Lynn Schardt	\$25.00
Rick & Sherry Phillips	\$100.00
Rob & Susan Schamberg	\$100.00
Matthew Royall	\$30.00
Tom Gilchrist	\$250.00
G & G Risk Management	\$250.00
Gary Phillips	\$100.00
Deborah Powers	\$100.00
Adrea Tarver	\$286.89
Elvin & Windy Royall	\$100.00
Michael & Linda Brown	\$1000.00
Russell & Deborah Beal	\$350.00
John & Kay Trapp	\$50.00
Charles & Karen Rogers	\$50.00
Jacobsen & McElroy	\$250.00

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. A letter of appreciation will be sent to the donor(s).

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 16.15 Field Trip

MEETING DATE: May 22, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the overnight field trip for Golden Sierra Junior-Senior High School Cheerleaders.

BACKGROUND: Golden Sierra Junior-Senior High School has requested an overnight field trip to Sacramento State University for Cheerleading Camp. This trip offers the cheerleaders safety and stunt training along with dance and cheer practice.

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST FORM**

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHT ARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 7/11/14 Destination: Sacramento State University
 Date returning: 7/13/14 Time leaving: 9:00 AM
 Est. time of return: 2:00 pm
 School: GSHS Dept.: Athletics Club or Org.: GSHS Cheer
 Trip Supervisor: Jessica McEntire # of Students: 25 # of Staff: 2 # of Chaperones: 2
 Place of Departure GSHS Print Name

Mode of Transportation: Walking ☐ ~~School Bus~~ ☒ School Van ☐ Public Transportation ☐ Private vehicles ☒
 Total Estimated Cost of Trip: \$6,000.00 Funding Source: Self-pay by parents

FOR TRIPS OTHER THAN EXTRA CURRICULAR

Educational purpose of trip and relationship to class or group curriculum: Cheer camp, safety, stunting, dance, cheers, etc...

Lead up activities, trip activities, and follow up activities: Cheer tryouts, practice, football games

FOR TRIPS USING SCHOOL BUSES

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

Dinner Stop?

For Transportation Department Use Only

Driver: _____ Van# _____ Bus # _____
 Leave _____ A.M. _____ P.M. Leave _____ A.M. _____ P.M.
 Return _____ A.M. _____ P.M. Return _____ A.M. _____ P.M.
 Total Hours _____ Total Hours _____

BILLING:

Hours _____ O.T. _____ Miles _____
 Rate @ \$ _____ Rate @ \$ _____ Rate @ \$ _____
 Total \$ _____ \$ _____ \$ _____

Transportation Department Signature: _____
 Reason for Denial: _____

ODOMETER READING (MILEAGE)

Ending _____
 Beginning _____
 Total Miles _____

Total Wages \$ _____
 Total Mileage \$ _____
 TOTAL CHARGES \$ _____

Date _____ Approved _____ Denied _____

Requested by: Keith Bush
Print Name

Principal/Site Administrator Signature: [Signature]

Superintendent's Signature: _____

Date of Board Action (for overnight trips or over 200 mile radius one way): _____

Reason for Denial: _____

Keith Bush Date: 5/12/14
 Signature _____
 Date 5/12/14 Approved ☒ Denied _____
 Date _____ Approved _____ Denied _____